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Board of Director's Special Meeting \* March 05, 2019 \* 5:15 PM  
Location: Venture High School Library  
Approved Minutes

- I. Call To Order:
  - A. Sharmilla Felix
  - B. Board Members present: Sharmilla Felix, Chris Hoagstrom, Jenny Rabe, Kathryn Clark  
Secretary: Michelle Terry  
Admin: Mark Child and Kevin Wasden  
Others: Jason Chantry, Josh Felix and Gary Hunt
- II. Approval of Minutes
  - A. **Action:** Jenny moved to approve the February 21, 2019 minutes, Chris seconded the motion and it passed unanimously.
- III. Public Comment - no public comment
- IV. Action Items
  - A. Review of Qualifications and Bids for the K8 Addition and Remodel Project. Selection of contractor.
    - a. Jason Chantry (Venture Facilities Manager) presented his recommendations for his top 3 contractors based upon qualifications and proposals, Kier, Entelen, Stout.
    - b. Gary Hunt (Architect) presented his experience and opinion regarding his top 3 contractors based upon qualifications and proposals, Kier, Entelen, Stout.
    - c. Josh Felix provided his professional opinion on the review of qualifications and contractor selection process.
    - d. Board member discussion and completion of the Qualification Evaluation Criteria Document for the top 3 contractors. Kier 58, Stout 54, Entelen 53.
    - e. Sealed bids opened, reviewed and discussed. Stout, with 40 from Cost section, ended up with highest score of 94 out of 100.
  - B. **Action:** Chris moved to authorize Mark Child to move forward with the process of developing a contract with Stout Building Contractor, with Kier Construction as a secondary option if an acceptable contract is not reached with Stout. Additionally to authorize Mark Child, Executive Director and Sharmilla Felix, Board President to be signatories on the construction contract. Kathryn seconded the motion and it passed unanimously.
- V. Adjourn



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A. Chris moved to adjourn, Kathryn seconded the motion it passed unanimously.

VI. Next Meeting: March 21, 2019 / Welcome-Chris

*The Mission of Venture Academy is to **Inspire** the rising generation to reach the heights of their potential. **Ignite** their curiosity to venture into challenging new learning experiences, and through service, **Empower** them to be leaders who are committed to family and community...then they can **Achieve** their dreams and shape their world.*